

# PRODUCTION OPERATIONS

**A 1-day Program**

**Up to 8 hours of CPE Credit are awarded**

**Who Should Attend:**

- New employees of an oil and gas company
- Those in job functions other than Production and Engineering
- IT and Support Employees who interact with Production and Engineering
- Land employees
- Expense Side Accountants (A/P, JIB, AFE, Property)
- Revenue Side Accountants (Production, Revenue, Reserves)
- HR and Admin who support field operations

**Prerequisites:**

- You should be an accountant, at least by training – **and** -
- Have a basic understanding of oil and gas terminology and energy industry processes and procedures

**Advance Preparation:** None

**Program Level:** Basic

**Delivery Method:** Group Live, Group Internet Based

**Field of Study:** Specialized Knowledge

**Upon Completion of this Program Participants will be able to:**

- Explain the wellsite roles of personnel, equipment and expenditures
- Explain surface and subsurface handling of well fluids and associated costs and benefits
- Explain principles of hydrocarbons, reserves, decline curves and production operations
- Improve the relationship between office and field personnel through greater understanding
- Perform production volume measurements and calculations

**Key Topics Covered:**

- Fundamentals of hydrocarbons
- The roles at the production site
- Fundamentals of reserves and decline curves
- The AFE
- Reservoir drive, liquid loading and alternatives for increasing production yield
- Lease and well equipment and how it is used
- Measurement of production volumes
- The lease operating statement
- It's about the money!

**Registration Instructions:**

Visit us online at [energy.pdi.org](http://energy.pdi.org). Click on register now from any page and it will take you to a secure site where you can register and pay safely with a credit card. For other registration//payment options, please contact Tami Russell at



trussell@pdi.org. Quality programs offered on-site and adapted for your company. Contact Jim Hoffman at 214.763.9644 or via email at jhoffman@pdi.org for more details.

**Refund//Cancellation Policy:**

- Cancellations ~ A participant may receive a full refund by providing to PDI written cancellation 10 or more business days prior to the starting date of the program. No refunds will be granted within 10 business days of the starting date of the program. No refunds will be granted after the start of the program.
- Substitutions ~ Substitutions are accepted at any time up to and including the starting date of the program. For more information regarding refund, substitutions and/or program cancellation policies, please contact Tami Russell at [trussell@pdi.org](mailto:trussell@pdi.org).

**Complaint Resolution Policy:**

PDI will make every effort to resolve complaints within a reasonable amount of time and in a confidential manner. A formal complaint must be submitted in writing and must set forth a statement of the facts and the specific remedy sought. Submit complaints to:

Jonathon Fite

President

Professional Development Institute

1155 Union Circle #305101

Denton, TX 76203

[jfite@pdi.org](mailto:jfite@pdi.org)