

INDUSTRY ACUMENT~INTRO TO UPSTREAM OPERATIONS

A 1/2-day Program

Up to 4 hours of CPE Credit are awarded

Who Should Attend:

- New employees of an oil and gas company
- Those in job functions other than production and engineering
- IT and Support Employees who interact with production and engineering
- Land employees
- Accountants of all kinds
- HR and admin who support field operations

Prerequisites:

- You should be an accountant, at least by training – **and** -
- Have a basic understanding of oil and gas terminology and energy industry processes and procedures

Advance Preparation: None

Program Level: Basic

Delivery Method: Group Live, Group Internet Based

Field of Study: Specialized Knowledge

Upon Completion of this Program Participants will be able to:

- Explain the purposes of drilling, completion & production
- Explain surface and subsurface handling of well fluids and associated costs and benefits
- Explain the different types of wells & formations with the opportunities and risks of each
- Understand and be able to relate how the money follows the process
- Describe the processes of drilling, completion & production
- Explain how all of the above affects the bottom line of your company

Key Topics Covered:

- The AFE/WBS and a little procurement
- Processes
- Preparing the drill-site
- Drilling the well
- Completing the well
- Producing the hydrocarbon
- Reservoir drive, production problem remedies and increasing production yield
- A brief look at lease and well equipment
- Getting more out of a well
- Getting accurate production volumes for sale
- Allocation & transportation

**Registration Instructions:**

Visit us online at energy.pdi.org. Click on register now from any page and it will take you to a secure site where you can register and pay safely with a credit card. For other registration//payment options, please contact Tami Russell at trussell@pdi.org. Quality programs offered on-site and adapted for your company. Contact Jim Hoffman at 214.763.9644 or via email at jhoffman@pdi.org for more details.

Refund//Cancellation Policy:

- Cancellations ~ A participant may receive a full refund by providing to PDI written cancellation 10 or more business days prior to the starting date of the program. No refunds will be granted within 10 business days of the starting date of the program. No refunds will be granted after the start of the program.
- Substitutions ~ Substitutions are accepted at any time up to and including the starting date of the program. For more information regarding refund, substitutions and/or program cancellation policies, please contact Tami Russell at trussell@pdi.org.

Complaint Resolution Policy:

PDI will make every effort to resolve complaints within a reasonable amount of time and in a confidential manner. A formal complaint must be submitted in writing and must set forth a statement of the facts and the specific remedy sought. Submit complaints to:

Jonathon Fite

President

Professional Development Institute

1155 Union Circle #305101

Denton, TX 76203

jfite@pdi.org